

# UNITED PARISH CHRISTIAN NURSERY SCHOOL



2012-2013

Web: <http://www.unitedparishschool.org>

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United Parish Nursery School  
One Church Street  
P.O. Box 329  
Upton, MA 01568

## **INTRODUCTION**

We are pleased to inform you about United Parish Christian Nursery School with this brochure! If you require any further information, please do not hesitate to call the Nursery School office at 508-529-6382.

## **STATEMENT OF PHILOSOPHY**

The philosophy of the United Parish Christian Nursery School is to promote the emotional, social, physical and spiritual growth of each child according to his or her developmental ability. In order for children to grow and prosper both socially and intellectually, they need the support of a warm, friendly environment where adults make them feel secure and appreciated. Our school is a place where children can act and interact without fear of ridicule, retribution or neglect.

At our school you will see games to play; materials with which to create; ideas to talk about and relate to; opportunities to compare, match, try out, reinforce, invent, discover and enjoy! You will see laughter, hugs, and self expression!

Our program includes art, music, creative movement, fine and gross motor activities, cognitive activities, cooking and self-awareness. Our main concerns are the health and safety of your children along with appropriate learning experiences given in a warm, loving environment. We encourage your active participation as a partner in your child's early learning experience.

## **INTAKE PROCEDURE**

A child is enrolled at the school after the following steps have been completed.

- 1) The parent meets with the Director/Lead Teacher and observes the room while discussing the philosophy and policies of the program.
- 2) The parent receives a copy of the Nursery School Parent Handbook and a Parental Rights Statement and returns the form stating that the material has been read and understood.
- 3) Enrollment forms are completed and on file at the school. These forms include:
  - Face Sheet-General Information
  - Emergency Information & Consent Form
  - Permission & Consent Form
  - Developmental History Form
  - Health form signed and dated by your physician; include all allergies, medical problems and lead screening date.

## **TRANSPORTATION**

Parents are responsible for their child's transportation to and from school. Parents or authorized drivers must bring the child into the classroom upon arrival. Children will be dismissed individually to parents and/or authorized drivers at the end of the class sessions.

## DAILY SCHEDULE

Morning sessions begin at 9:00 a.m. and end at 11:30 a.m. Afternoon sessions begin at 12:30 p.m. and end at 3:00 p.m. Extended Day begins at 9:00 a.m. and ends at 1:00 p.m.

Greeting Time is at the beginning of each day when teachers and children greet each other. Table activities are available as children “settle in” for their school day.

Circle Time is when the children come together to learn about the day’s theme and classroom activities. Also included are songs, movement, stories, and finger plays related to the theme of the day.

Free Play is when the children move freely to all areas of the classroom. Activities include art, dramatic play, library, construction, science, manipulatives, creative play, math, sand, water. Clean-up Time is when all children are asked to help clean up the classroom in preparation for the next activity.

Group Time is when small groups of children meet with a teacher for a learning activity or art project.

Snack is supplied by the school. The main consideration when supplying snack for the children is nutrition.

Outside Play takes place weather permitting. The children are taken outside to the playground whenever possible, including the winter months.

## CURRICULUM

The Nursery School staff uses experience and creativity to generate a curriculum, which is developmentally appropriate for young children. Introductory themes like “friends”, “family”, “feelings” or “shapes”, and more intricate themes such as “celebrations around the world” are presented in a way that children enjoy.

The children are given opportunities to meet cognitive challenges successfully while developing their social, fine motor, gross motor, language and auditory skills. The staff continually seeks ways to enhance the curriculum through stories, songs, projects, special guests and other means of enrichment.

Themes are changed from year to year to provide variety for two-year students. The staff changes toys and games within the classrooms weekly, offering a wide range of activities during the school year.

## PROGRAMS

Throughout the year, special programs are held for parents and children. We will offer informative programs for parents, special activities for parents and children to enjoy together, and enrichment programs for children during school hours. Parents will be notified of special events through invitations and notices.

### *OPEN DOOR POLICY*

The nursery school practices an "Open Door Policy." Parents are welcome to view their child in the classroom setting. We welcome those who wish to visit the facility and ask questions about the program.

Parent input is welcome, but we ask that parents do not discuss concerns with the teachers in the classroom since the teachers' time with the children is valuable. Since the Director will address all concerns, parents are asked to call the Director at the Nursery School office. A written response will be given when necessary.

The school welcomes all children 3 to 6 years of age regardless of race, color, disabilities, national origins, cultural heritage, religious or political beliefs, sexual orientation, or marital status of the parents.

### *BEHAVIOR MANAGEMENT POLICY*

In the preschool environment, we refer to misbehavior as "mistaken behavior". During the development of social skills, children make "mistakes." The children are encouraged to use words during a time of conflict instead of using aggressive actions. Any child having difficulty with self-control will be guided in a sensitive, positive manner by the staff to ensure the safety of all children.

### *ADMINISTRATION*

The United Parish Christian Nursery School is a non-profit organization. It is a state licensed Nursery School conforming to all rules and regulations set out and regulated by the Department of Early Education & Care. Our license number is **8122126**.

The Nursery School is a participating member of the Circle of Friends Community Partnership for Children. We are nationally accredited through the National Association for the Education of Young Children. ([NAEYC](#))

### TUITION

Tuition for the Monday/Wednesday/Friday half-day program is \$245 per month, payable August through April, or \$2205 per year.

Tuition for the M/W/F extended day program is \$375 per month, payable August through April, or \$3375 per year.

Tuition for the Tuesday/Thursday half-day program is \$175 per month, payable August through April, or \$1575 per year.

**NEW:** Four day a week class: MTWTH 12:30 to 3:00pm is \$300 per month, payable August through April or \$2700 per year.

Optional lunch bunch and Stay and Play programs are available in October for an additional fee. A separate registration form is required for these programs.

**Payments are due on the first of each month and may be mailed to:**

United Parish Christian Nursery School  
One Church Street  
P. O. Box 329  
Upton, MA 01568

The Nursery School requires a non-refundable, non-transferable fee of \$200 to register a child.

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508-529-6382 (Office)